


Instructions to download, complete, save and email the following Umpire Reports:-

- Reportable Offence Form
- Junior Match Electronic Report
- Senior Electronic Report

Step 1: Click Report you want to download i.e. Senior Match Electronic Report

The screenshot shows the Adelaide Turf Cricket Association website. The header includes the association name and logos for Kookaburra and the Australian Cricket Board. The navigation menu has links for Home, Competitions, Bylaws and Policies, Downloads, History, and Club Assistant. A 'Contact ATCA' button is visible. The 'Downloads' section is highlighted, and a list of forms is provided under 'General Administration' and 'Umpires'. A red arrow points from the 'Senior Match Electronic Report' link to the download icon in Step 2.

Step 2: Click  to download form and save form to your computer.

The screenshot shows the 'ATCA - Umpires Match Report' form. It includes fields for Home Team, Grade, Ground, Date, and Round. The form contains several sections with checkboxes and text input fields, including: 1. Pitch condition on scale of 1 to 10; 2. Oval condition on scale of 1 to 10; 3. Change rooms and toilets on scale of 1 to 10; 4. Club scorer: did BOTH TEAMS have an official scorer at the close of innings; 5.1. Overs: Was the required number of overs completed at the close of innings at the schedule finish time; 5.2. Overs: If the answer to above question is 'No', was the captain of the offending team notified of any penalties; 6. Player Behaviour: Was any player officially warned during the match as per By-law D32; 7. Player Behaviour: Did any team incur penalty runs as per By-law D32; 8. Reportable Offence: Has one been submitted?; 9. General Comments: (please add comments if any breaches have taken place in the following areas).

Step 3: Open form from where you have saved it and complete it.

Step 4: Once you have completed the form use the "Save As" option to re-save the completed form. You can save over the blank form you downloaded and saved.

Step 5: Once the form has been completed and saved it can be emailed to david@turfcricket.com.au

Step 6: Open Outlook and select "New Email"

Send To: david@turfcricket.com.au

Subject: Umpire Report – Round Number

Insert your report as an attachment.

Click send.